

GlassCon Global VE – Glass Expo VE Terms and Conditions

Please note these terms and conditions are subject to change. The below information applies to exhibitors and attendees of the GlassCon Global VE – Glass Expo VE event to be held September 9 – 10, 2020 within a virtual platform online. Please read the content carefully as participating in the event you are accepting to abide by these terms.

Attendee agrees to avoid discussion of:

- Raising, lowering or stabilizing prices;
- Allocating markets, territories or customers;
- Encouraging boycotts or exclusions;
- Fostering unfair trade practices;
- Encouraging illegal brokerage or rebates;
- Refusing to deal with a firm because of its pricing or distribution practices;
- Discussing whether the pricing practices of any industry member are unethical or constitute an unfair trade practice; and/or
- Other illegal actions or policies.

Further, attendee will avoid engaging in any conduct or discussions that result in defamation, copyright infringement, invasion of privacy, harassment or bullying. Attendees will not make racial, ethnic, gender or similar slurs nor advertise nor market a product if they are not an exhibitor.

Non-exhibiting suppliers may not sell, promote or in any way advance their companies or products to attendees or exhibitors within the online platform.

Violators of this policy will have their logins revoked. Please notify show management of any violations. We appreciate your respect of the companies that chose to support the Glass Expos by exhibiting at GlassCon Global VE and Glass Expo VE.

All requests for cancellation and/or refunds must be received in writing by August 1, 2020, and are subject to a \$50 administration fee. No refunds will be given after this date.

By taking part in this event you grant the event organizers full rights to use the images resulting from the photography/video filming, and any reproductions or adaptations of the images for marketing, publicity or other purposes to help achieve the group's aims. This might include (but is not limited to), the right to use them in their printed and online publicity, social media and press releases. This license is irrevocable, worldwide in scope, royalty-free and covers all possible uses of the work in all media.

By submitting the attendee and/or exhibitor registration form and logging into the platform you

agree to allow the publisher and event management team to contact you via email, phone, text and/or fax.

In connection with your use of this site and your attendance at this virtual event you agree that you will not, nor permit anyone else to, indirectly or directly:

- upload, post, email, transmit or otherwise make available any user content;
- record, reproduce, capture and/or reproduce any content including all seminars and social and networking events. All events are © 2020 by GlassCon Global-Glass Expo VE and may not be reproduced;
- impersonate any other person or entity, whether actual or fictitious;
- engage in spamming or flooding or link to any webpage or program without permission;
- share use of your password or use any passcode or password, regardless of whether or not such passcode or password is unique, to participate in any offer on the Site if you are not the original recipient of such passcode or password.

Exhibitor Rules and Regulations

For all questions concerning Glass Expo VE and GlassCon Global VE please, contact Show Management, Key Media & Research, 20 P G A Drive, Suite 201, Stafford, VA 22554.

1. SHOW SPONSOR AND EXHIBITION MANAGEMENT: Show Management is Key Media & Research which owns and manages Glass Expo VE.

These rules and regulations constitute an essential part of the contract for the exhibit space. Show Management reserves the right to render all interpretations and to establish further regulations as may be deemed necessary for the general success of the exhibition. Show Management reserves the right to decline, prohibit or expel an exhibit which in its judgement, is out of character of the exhibition and/or is invalidation of this contract or any rules and regulations now or hereafter in effect. This reservation is inclusive of persons, things, printed matter, products, conduct, etc.

2. VENUE: Whereas Glass Expo VE is a virtual event Show Management cannot be held liable for the internet or platform if it were to experience technical difficulties. Show Management will not be liable or provide compensation for any potential internet or power outages, slow streaming, delays or lags of connectivity or similar. Should the virtual platform cease functioning it is not under the control of Show Management and therefore no reparations or refunds will be provided if such an event shall occur.

3. SCHEDULE OF PAYMENTS: Full payment is due by within ten (10) days of signing the contract for space or August 1, 2020 whichever comes first. If the exhibitor does not make full payment

when due under the terms of this contract, Show Management may terminate this contract or re-assign their booth space.

4. SOLICITATION: Distribution of advertising material and Exhibitor solicitation of any sort shall be restricted to the Exhibitor's booth.

5. SUBLETTING OF SPACE: Exhibitor agrees not to assign, sublet, or apportion space or any part thereof allotted to it, not to exhibit or advertise goods other than manufactured or sold by it in the regular course of business unless approved in writing in advance by Show Management's sole discretion.

6. CANCELLATION AND REFUND POLICY: Cancellation of all, or part, of the exhibit space must be in writing to Show Management by July 15, 2020 to receive a refund of monies paid, less a service fee equal to 20% of the cost(s) of the booths cancelled. No refunds will be made after this date. If the Exhibitor does not make full payment when due under the terms of this contract, Show Management may terminate this contract and the Exhibitor shall be responsible for payment to Show Management of all amounts which would have been due Show Management, under the terms of this contract.

7. EXHIBITOR INSURANCE: All property of the Exhibitor is understood to remain under its custody and control and within the confines of the exhibit area. Show Management and the Facility do not maintain insurance covering Exhibitor's property and exhibitor hereby releases and discharges all such parties from any and all liability with respect to damage or injury to exhibitor's property regardless of the cause thereof.

8. DEFAULT OF OCCUPANCY: Exhibitors will not be permitted to set up their virtual exhibits if there are any outstanding balances due to Show Management. It is further agreed that actual occupation of the exhibit space by an exhibit is of the essence thereof, and that should the exhibition be unable to affect the sale of the space as herein provided, Show Management is then expressly authorized to occupy or cause said space to be occupied in such manner as it may deem in the best interest of the exhibition, without any rebate or allowance whatsoever to the Exhibitor and without in any way releasing Exhibitor from any liability hereunder, and Exhibitor expressly agrees to pay the exhibition the full sum as herein set forth. If the Exhibitor fails to exhibit, or to comply in any respect with the terms of this agreement, then Show Management shall have the right without notice to the Exhibitor, to sell or offer for sale the exhibit space covered by this contract, Exhibitor to be liable for any deficiency, loss or damage suffered by Show Management by reason of the premises stated, which loss or damage the Exhibitor agrees to pay the Exhibition Manager upon demand and together with reasonable legal fees, expenses and costs incurred by reason thereof.

9. FORCE MAJEURE: In the event the Facility or any part of the exhibit area thereof is unavailable whether for the entire event, or a portion of the event, or in the event of fire, flood, hurricane or threat of hurricane or bad weather, acts of God, tempest or any other such natural cause or in the event of governmental intervention, malicious damage, acts of war, terrorism, strike, lock-out, labor dispute, riot, health emergency, threat of health emergency or any other cause or agency over which Show Management has no control, or should Show Management

decide that because of any such cause it is necessary to cancel, postpone, or re-site the Exhibit, or reduce the upload time, exhibit time, or in the event of force majeure as declared by Show Management, no refunds will be given. Show Management shall not be liable to indemnify nor reimburse the Exhibitor in respect of any rent or fees damage or loss, direct or indirect, arising as a result thereof.

10. EXHIBIT SPACE ASSIGNMENT: Contracts for exhibit space are assigned on a first-come, first-served basis by the date application and payments are received. However, Show Management reserves the right to make the final space assignment or to change the space assignment after the exhibitor's application is accepted should it be necessary in the best interest of the exposition.

11. ATTENDANCE: Show Management shall have the sole control over admission of visitor to the exhibits according to the rules and regulations of the show or as established by Show Management. Show Management has the right to limit the admittance of exhibit personnel into the seminars and social events.

12. RESPONSIBILITY: Exhibitor assumes responsibility and agrees to indemnify and defend Show Management and the facility and their respective employees and agents against any claims or expenses arising out of the use of the exhibition platform. The Exhibitor assumes the entire responsibility and liability for losses, damages and claims arriving out of injury or damage to exhibitor's displays, equipment and other property uploaded to the virtual exhibit hall and other rooms and shall indemnify and hold Show Management, the facility and their agents, servants and employees from any and all such losses, damages and claims. The exhibitor understands and that neither Key Communications, Inc. nor Key Media & Research nor the facility maintain insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

13. LIABILITY: The Exhibitor indemnifies and agrees to hold harmless Show Management and facilities and their officers, directors, employees and agents, from and against any actions, losses, costs, damages, claims and expenses (including attorney's fees) arising from any damage to property or bodily injury to exhibitor, its agents, representatives, employees by reason of the exhibitor's occupancy or use of the exhibition facilities. Each Exhibitor is expected to carry his own appropriate insurance. The Exhibitor shall protect, save and hold Show Management and the Facility forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the Exhibitor or those holding under the Exhibitor, except for any damages or charges directly caused by the negligence of any of the foregoing indemnified persons or entities, as well as to strictly comply with the applicable terms and conditions contained in the agreement between the Facility or Show Management regarding the exposition premises; and further, the Exhibitor shall at all times protect, indemnify, save and hold harmless Show Management and the Facility against and from any and all losses, costs (including attorneys' fees), damage, liability, or expense arising from or out of or by reason of any accident or bodily injury or other occurrence to any person or persons, including the exhibitor, its agents, employees, and business invitees, which arises from or out of or by reason of said Exhibitor's occupancy and use of the exposition premises or a part thereof, except for those matters directly caused by the negligence of the foregoing

indemnified persons or entities. Show Management will not be liable or provide compensation for any potential internet or power outages, slow streaming, delays or lags of connectivity or similar. Should the virtual platform cease functioning it is not under the control of Show Management and therefore no reparations or refunds will be provided if such an event shall occur.

14. EXHIBITOR SERVICE MANUAL: Show Management will furnish an exhibitor specifications manual to the Exhibitor approximately 6 weeks from the exhibition. This manual will include specifications for providing content, file maximums and production considerations. This manual is to be read over carefully by the person in charge of preparing the exhibit and is incorporated herein.

15. BOOTHS: A booth template will be provided for the Exhibitor to construct and provide digital documents and materials to fill. Show Management is not responsible for the content placed within each Exhibitors booth. Show Management will not be held responsible for any damages suffered as a result of viewing or downloading Exhibitor products or services. The onus to ensure content is clear of viruses or other potential harmful malware rests with the Exhibitor.

Show Management will not be liable for any damages or outcomes infected files are placed within a virtual booth and then distributed to attendees.

16. CONFLICTING EVENTS DURING SHOW HOURS: The Exhibitor shall not extend invitations, call meetings, hold hospitality events or otherwise encourage absence of visitors/attendees from the exhibit hall and meeting rooms during the hours of the Event.

17. DISMANTLING: Every exhibit should be staffed with at least one company representative and operational during the exposition hours of 1:00 p.m.- 5:00 p.m. ET on September 9 and 10, 2020.

18. CHARACTER OF EXHIBITS: The general rule of the exhibit floor is "be a good neighbor." No exhibits will be permitted which interfere with the use of other exhibits or impede access to them. Apart from the specific virtual display space for which an exhibiting company has contracted with Show Management, no part of the Facility and its virtual halls may be used by any organization other than Show Management for display purposes of any kind or nature. Within the platform, Exhibitor brand or company logos, signs, and trademark displays will be limited to the official exhibit area only, unless otherwise expressed within a partnership level promotion package.

19. MUSIC LICENSING: Exhibitor represents and warrants that it shall not violate any copyright, trademark, or other similar intellectual property laws and that it shall comply with all copyright restrictions including, but not limited to, any license Show Management may obtain or any other laws and restrictions with respect to the use or performance of music. Exhibitor further represents and warrants that it shall obtain any additional license or grant of authority required of Exhibitor under the copyright laws and present Show Management with a copy of such license or grant no less than thirty (30) days prior to the start of the exposition.

20. ACCESS TO DISPLAYS: Show Management may from time to time promulgate such regulations regarding hours of access to the exhibition hall as may be found in its judgment to be most practicable.

21. RESTRICTION ON SELLING: All over-the-counter sales or sales of any kind that involve the exchange of currency for goods received during the exhibition are prohibited.

22. TAXES AND LICENSES: Exhibitor shall be responsible for obtaining any licenses, permits, or approvals required under local, state, or federal law applicable to their activity at the exhibition. Exhibitor shall be responsible for obtaining any tax identification numbers and paying all taxes, license fees or other charges that shall become due to any governmental authority in connection with their activities during the exhibition.

23. AMENDMENT OF RULES: Show Management reserves the right to make changes, amendments and additions for these rules at any time and all changes, amendments and additions so made shall be binding on the Exhibitor with the provision that all Exhibitors will be advised of any such changes. Any matters not specifically covered herein are subject to decision by Show Management.

24. LAWS APPLICABLE: This contract shall be governed by the laws of the Commonwealth of Virginia, County of Stafford and adjudicated there as well. Exhibitor agrees to abide by the laws and regulations of the Commonwealth of Virginia, County of Stafford. Exhibitor agrees to forfeit their right to a jury trial as well. Rules and Regulations may be changed and updated by Show Management at any time, with or without notice.